



TIMARU BOYS' HIGH SCHOOL

THOMAS HOUSE ENROLMENT CONTRACT 2021

A CONTRACT WITH THE TIMARU BOYS' HIGH SCHOOL BOARD OF TRUSTEES

1. I/We, _____ accept my/our son _____ has gained a place in Thomas House and undertake that he will fill that place for the whole of the 2021 school year.
2. I/We reserve the right to withdraw my/our son from Thomas House at any time during the year should exceptional and/or unforeseen circumstances beyond my/our control arise.

In that event I/we acknowledge my/our liability to inform the Board of Trustees in writing of my/our intention to withdraw my/our son at least one term in advance, or forfeit the balance of that one term's fees if no such notice is given.

I/we understand the Board may consider an application for remission of any penalty fees in very special circumstances e.g. illness, leaving the district, finding permanent employment, but I/we accept the Board's decision in this regard shall be final.

3. I/We acknowledge that no allowance of fees will be made for the absence of my/our son from Thomas House at any time during the year, but that the Board of Trustees may consider special circumstances in its absolute discretion.
4. Should my/our son be stood down, suspended, excluded or expelled from Thomas House Hostel, I/we accept that retention of boarding fees is at the discretion of the Board.
5. I/We understand that my/our son's boarding fees, set annually at the discretion of the Board of Trustees, will be charged to me/us in **three** instalments (each term), and that I/we will be required to pay such instalments within one month of the account being rendered on the Board's behalf.

Non-payment of fees will be referred to a Debt Collection Agency and all recovery costs incurred will be the responsibility of the debtor.

The option of direct credit is available. Alternative methods of payment can be arranged following application to the Business Manager. I/We also accept that the Board of Trustees reserves the right to adjust the boarding fees as it may deem necessary in the light of inflationary trends.

6. Upon my/our acceptance of the offer of a place in Thomas House for my/our son, I/we agree to pay a bond of **\$500**, to be returned with this signed contract, and acknowledge that this bond will be retained by the Board of Trustees until my/our son leaves Thomas House when it will be refunded. **(Pay by either Cheque or deposit into bank account: TBHS Thomas House 123159 0038004 02 and write date of deposit overleaf)**

The Board of Trustees reserves the right to use this bond to recover outstanding debts including withdrawal without adequate notification.

7. I/We agree to pay the Board of Trustees an additional sum of **\$200** for Medical Fees, to be invoiced on Thomas House Accounts as required. This fee will cover the cost of medical consultations, medical prescriptions, associated travel and medical costs. The Medical Fee may require extra funds during my/our son's residence. Any money remaining when my/our son leaves Thomas House will be refunded.
 - a. The Director of Boarding or his nominee agrees to notify the parent/s or guardian immediately in the case of serious injury or illness to the student.
 - b. In the event of a student requiring urgent medical treatment and should the hostel be unable to contact either parent/s or guardian, the Director of Boarding or his nominee shall be authorised to consent to any medical treatment or operation which may be necessary in the interests of the student's health.
8. I/We agree to pay the Board of Trustees an annual sum of **\$120** for Amenities. This fee covers special activities, outings and purchases that benefit the boys and is non-refundable.
9. I/We accept that these terms and conditions continue to apply to each and every year of my/our son's residence in Thomas House.
10. Any correspondence concerning the residence of my/our son in Thomas House as laid down in this contract, or the payment of boarding fees, must be addressed to:

The Administrator (Hostel)
 Timaru Boys' High School Board of Trustees
 Private Bag 903
 TIMARU

11. In signing this contract, I/we acknowledge and accept all the requirements, policies and the declaration set out and contained in the prospectuses and in this contract and in the Enrolment Form of Timaru Boys' High School and Thomas House. I/We further accept that my/our son will be subject to and conform to all the rules, regulations and discipline of Timaru Boys' High School and Thomas House.
12. I/We acknowledge I/we have discussed all the requirements, policies and the declaration as set out in the prospectuses and in the Enrolment Forms of Timaru Boys' High School and Thomas House with our son and he has acknowledged he understands them.
13. Unless I/we have advised the Director of Boarding in writing before the commencement of boarding, I/we consent to the publication and circulation of my/our name and address details to other hostel parents.
14. This contract will be reviewed annually by the Board of Trustees.

Signed:	Date:
Signed:	Date:
Names of Parents/Guardian (please print)	Date Bond Deposited:
	Cheque Attached: Yes/No
Address:	
Email:	
Phone:	Mob: